Buying Tickets Through Your MY SHEA'S Account On Your Desktop Computer 1. Go to our website at **Sheas.org** and click on **MY SHEA'S** in the upper-right corner.



2. Once the welcome page has loaded, click the Sign In icon in the upper-right corner.

Sign In to Shea's Performing Arts Center Powered by *ticketmaster*

(i) Important Account Update

You can now use the same email and password for both your Shea's Performing Arts Center ticket account and your Ticketmaster account.

X

Shea's Performing Arts Center ticket holder? Use your existing email to sign in and update your password if prompted.

New here? Use your Ticketmaster email and password.

Email Address	
Password	
	SHOW
Remember Email	Forgot Password
By continuing past this page, you agree to t that information will be used as described in Privacy Policy and Shea's Performing Arts	n both the Ticketmaster
New to Ticketmaster? Sign Up	Sign In

3. This is the Sign In screen that will pop up when you log into your MY SHEA'S Account.

Please enter the email and password associated with your account. If you are not sure of your account log-in, please <u>contact the</u> <u>Shea's Box Office</u>.

Click **Sign In** when you are ready.

4. Welcome to your MY SHEA'S Account! To begin buying tickets, click **Purchase**, located on the top and bottom of your screen.

s Subscriber Name 🗸

My Events Invoices Purchase Donate Help ~

	THY NORE EVEN
ESTERAS PEE FORMING ARES GENERAL	Broadway Show Tue • Jun 15, 2021 • 08:00 pm • Sheas Performing Arts Center

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	View All My Upcoming Events	View Invoices / Renew Tickets	Season Tickets / Special Events	Help Support Shea's	
	EVENTS	INVOICES	PURCHASE	DONATE	
SHEA'S PERFORMING ARTS CENTER PRIVACY POLICY // TICKETMASTER PRIVACY POLICY // TERMS OF USE				© 1999-2021 Ticketmaster. A	Il rights rese

5. Browse through a full listing for events currently available for purchase.



Choose an event/plan to purchase tickets

The available events/plans that you can purchase tickets for are listed below. If available, there may be more information on each event/plan which can be accessed by clicking the More Info option on the bottom right-hand corner of each card. Additional filter options are available such as search, sort and the filters listed in the right rail.



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When you decide on an event, click **Select** to continue.



6. You will be presented with a seating map of the venue. Blue sections have seats available, while greyed-out sections have no seats available.

There are filters at the top of your screen that can be adjusted to help you search for a specific number of seats or within a particular price range.

Zoom in to view individual seats and *click to add seats to your cart*. A green checkmark will appear over seats that you have selected.

To view your cart or to check out, you can click in the upper-right corner on the **Cart** icon. 7. When you are satisfied with your seat selection, click **Continue**.

If you'd like to remove a ticket from your cart, click the **Trashcan** icon instead. You will be prompted to confirm **Remove Seats From Cart** before they are released.

BROADWAY SHOW Thu · Dec 16, 2021 · 07:30 PM Dynamic 001: 1 Section ORCH3, Row M, Seat 104 \$159. tal Amount \$	
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Thu • Dec 16, 2021 • 07:30 PM	00
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BROADWAY SHOW	
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8. This is your shopping cart where you are given a final option to review your selected seats, *edit* your order, or *delete* the tickets from your cart before **Checkout**.



We will release the reserved items if not purchased within this time.

Start Over

Cart Timer Has Expired

You have exceeded the time limit and the items in your cart have been released. Click Start Over to begin the process again

If you do not complete the check-out process before the timer runs out, the tickets will be released for sale again.

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9. To complete the check-out process, you will be asked to confirm your account details, select your delivery and shipping options (at this time, we only offer Mobile), and payment. If you have a card on file, it will auto-populate the information.

When you are ready to purchase, click **Submit Order**.

10. If you successfully purchased tickets, you will be able to access and manage your tickets via My Events in your MY SHEA'S Account.

My Events Invoices Purchase Donate Help \checkmark

Hi! Thanks for checking in. We've announced rescheduled dates for the shows that were cancelled at the end of last season. Those new dates are reflected in your event listing if you still have the tickets in your account. Returned and refunded shows from last season will not be displayed. We've also announced dates for the New Broadway Series that was put on hold in 2020-21. Those can be found <u>here</u>. The individual shows for the New Broadway Series won't be visible in your My Shea's Account yet. Check your invoice to see the status of or to renew your New Broadway Series.

s Subscriber Name ~

SHERAS PERFORMING MAIN CONTEN	Broadway Show Tue • Jun 15, 2021 • 08:00 pm • Sheas Performing Arts Center

				\$	
	View All My Upcoming Events	View Invoices / Renew Tickets	Season Tickets / Special Events	Help Support Shea's	
1	EVENTS	INVOICES	PURCHASE	DONATE	
SHEA'S PERFORMING ARTS CENTER	R PRIVACY POL TICKETMASTER PRIVACY POL	ICY // TERMS OF USE		© 1999-2021 Ticketmaste	r. All rights reserved.

HOW TO:





Download MY SHEA'S App









FAQ:

How else can I purchase tickets? What is the difference between a ticket transfer and an exchange? I require accessible seating. Why are some shows for sale via Ticketmaster but not MY SHEA'S? Can I exchange/refund a ticket that was purchased on Ticketmaster?

Tickets can be purchased through our website at <u>Sheas.org</u> by logging into your MY SHEA'S Account, through Ticketmaster, or in-person at the Shea's Box Office.

A *ticket transfer* is to move the ticket from one account to another – you are transferring your ticket ownership to a friend. An *exchange* is trading your seat location / show-date / show-time for another performance of the same show.

Please **contact the Shea's Box Office** so we may assist you with your ticket purchase. We have a variety of seating options to accommodate wheelchairs, sight-impairment, ASL interpreters, and other audience services.

It usually depends on the contracts signed when a production schedules a performance at Shea's Performing Arts Center. However, tickets to all shows can always be purchased in person at the Shea's Box Office.

Unfortunately, a ticket purchased via Ticketmaster must be handled through Ticketmaster, even if it is available to view in your MY SHEA'S Account. Please <u>contact Ticketmaster</u> for assistance.