## **SEAT RELOCATION**

To be considered for seat relocation, **you must renew your current Season Subscription** by the given deadline of <u>Monday April 28, 2025</u>. If you have any needs (*change of performance day, wheelchair accessibility, a change in number of seats, etc.*), please contact our Box Office to renew.



Once the deadline for renewal has past, the Box Office begins *releasing* seats from any accounts that either chose not to renew or did not renew in time. This process usually takes a few weeks.

As soon as the Box Office has those seats available, we will begin sending out EMAILS to subscribers as soon as you have access to seat relocation through your My Shea's Account. These emails will be mailed out hourly in batches during the workday, according to seniority. Once you have received this email confirmation, you will be able to log into your My Shea's Account and view our full availability for relocation, including other performance days/times and in all price levels.

We will not make any changes without the Season Ticket Holder's approval. If we are unable to satisfy your request, you may keep your current subscription or choose to request nonrenewal, with a full refund.

We anticipate Seat Relocation to begin by early May and will take as long as 2 – 3 weeks to achieve. Relocation is based both on Subscriber seniority and according to current seat availability.

The Box Office thanks **YOU** for your patience during this fast-paced time of year!