



Comedy on Cue 2026

Welcome Students and Families!

We are so excited that you are joining our Comedy on Cue! Our experienced Teaching Artists will work with your young artists to grow their crafts by nurturing confidence, and enhancing creativity while supplying important foundational training.

Please read this guidebook to learn all you need to know for Comedy on Cue!

STAFF AND CONTACT INFORMATION

1. **Victoria Pérez-Maggiolo** - VP of Arts Engagement and Education
Email: vperez@sheas.org
Phone: 716-829-1203
2. **Jake Grear** - Arts Education Coordinator
Email: jgrear@sheas.org
Phone: 716-829-1178
3. **Alicia Rainey** - Arts Engagement and Education Assistant
Email: arainey@sheas.org
Phone: 716-829-1174
4. **Ricky Needham** - Camp Director & Lead Teaching Artist
Email: rneedham@sheas.org
Phone: 716-829-1157

PERMISSION FORM

The following online form is required to be filled out in order for your child to participate in this camp as it will act as a permission slip. It will only take a few moments to complete. Use the link below to fill out the form. You can access the form [here](#).

WHAT TO BRING EACH DAY

- A large water bottle that is filled with fresh water. You will always have the opportunity to refill it throughout the day.
- Writing utensils and a notebook for writing sessions.
- A packed lunch. If it is bagged, please label it. There are no spaces for staff to heat lunches, so please do not pack items that need heat prep.
- Two small snacks in addition to lunch for breaks.
- Comfortable clothing.

MANDATORY PARENT MEETING

There will be a mandatory meeting for all parents/guardians on the first day of camp starting at **8:45am**. This meeting will only last approximately 15 minutes. This is when we will review all of the information for this camp so that all students and parents are on the same page as the staff about the expectations. There **MUST** be a parent or guardian present for this meeting for your child to participate in this camp.

HEALTH AND SAFETY

The safety of our students, patrons, performers, staff, and volunteers is our top priority, and Shea's Performing Arts Center has put procedures and practices in place to ensure everyone's health and safety. If your child is unwell or feeling sick, please do not send your child to camp. Please send an email to jgrear@sheas.org or call 716-829-1178 and leave a message that your child will be absent. If our staff deems any student unwell at any time while on campus, a parent/guardian will be contacted, and we will ask that the child is picked up as soon as possible.

EMPLOYEE PROTOCOLS

Our staff is carefully vetted through a process that includes background checks, reference checks, and interviews. We are proud to announce that we have added the CampSafe training program to our staff requirements. As you know we have a zero-tolerance policy for abuse of any kind – physical, emotional, sexual. CampSafe is a proactive approach to child safety that provides all our staff with sexual abuse prevention training and certification.

CLEANING AND SANITIZATION

The frequency of routine cleaning, sanitization, and disinfection has been increased in all areas, especially all common and high-traffic areas and often touched surfaces. Hand sanitizing stations have been placed throughout the venues.

HEALTH AND SAFETY

The staff will encourage students to engage in respiratory etiquette, including covering up coughs and sneezes and properly disposing of tissues. We will also offer many opportunities for hand washing and sanitizing throughout our days together.

DROP-OFF/DISMISSAL

The doors to the Shea's Smith Theatre Bistro will open at **8:45am** for morning arrival and **4:00pm** for dismissal. Parking and traffic can be difficult downtown, so plan to give yourself enough time each morning and afternoon. Staff will be ready to welcome you each day. We recommend that if you arrive early, to please wait in your car until the doors are open. There will be a sign-in sheet set out each day in the lobby for students to sign in.

FINAL SHOWCASE

The students will be presenting their final showcase on the last day of camp, Friday, July 10th, 2026, at 6:00pm at the Shea's Smith Theatre. The students will not leave Shea's until after the performance has concluded as we will be providing them dinner. Please feel free to invite as many friends and family members as you would like. Recording is allowed and we encourage you to come and celebrate with us!